

**ACHARYA NAGARJUNA UNIVERSITY::NAGARJUNA NAGAR
COURSE STRUCTURE, SCHEME OF EXAMINATION FOR MASTER OF
SOCIAL WORK – SEMESTER PATTERN EXAMINATIONS.**

**MASTER OF SOCIAL WORK
FIRST SEMESTER**

Title of the Paper	Internal Assessment	Semester End	Total Marks
SW01. Social Work Profession, Philosophy and Ideology	30	+ 70	100
SW02. Man and Society	30	+ 70	100
SW03. Dynamics of Human Behaviour	30	+ 70	100
SW04. Social Case Work and Social Group Work	30	+ 70	100
SW05. Concurrent Field Work Internal			75

		Total	475

**MASTER OF SOCIAL WORK
SECOND SEMESTER**

Title of the Paper	Internal Assessment	Semester End	Total Marks
SW06. Community Organization and Social Action	30	+ 70	100
SW07. Community Development	30	+ 70	100
SW08. Working with Families	30	+ 70	100
SW09. Social Work Research and Statistics	30	+ 70	100
SW10. Concurrent Field Work Internal & External			75
Non-Core Fundamental of Social Work	30	+ 70	100

		Total	575

**MASTER OF SOCIAL WORK
THIRD SEMESTER**

Title of the Paper	Internal Assessment	Semester End	Total Marks
SW11. Social Policy, Planning and Social Welfare Administration	30	+ 70	100
SW12. Management of Organizations	30	+ 70	100
SW13. Medical and Psychiatric Social Work	30	+ 70	100
SW14. Labour Legislation and Labour Welfare	30	+ 70	100
SW15. Concurrent Field Work Internal			75
Non-Core Social Work Interventions	30	+ 70	100
			----- 575 -----

**MASTER OF SOCIAL WORK
FOURTH SEMESTER**

Title of the Paper	Internal Assessment	Semester End	Total Marks
SW16. Women and Development	30	+ 70	100
SW17. Gerontological Social Work	30	+ 70	100
SW18. Correctional Social Work	30	+ 70	100
SW19. Human Resource Management and Industrial Relations	30	+ 70	100
SW20. Concurrent Field Work			75
SW21. Block Field Work			100
SW22. Viva – Voce			100
		Total	----- 675 -----

Block Field Work:

At the end of the Fourth Semester, candidates shall have Block Field work Placement in the Social Welfare Agencies/Industries for a period of 45 (Forty Five) days continuously.

FIRST YEAR/FIRST SEMESTER

SW01: SOCIAL WORK PROFESSION, PHILOSOPHY AND IDEOLOGY

Unit-1:

History of Social Reform in India in 19th and 20th Centuries – Social Reform Movements in India – Gandhian Ideology and Sarvodaya Movement.

Unit-2

Definition and scope of social work; Origin of Social Work Profession in U.K and U.S.A – generic principles of social work; New approaches to social work – Developmental and radical

Unit-3

Social work Ethics; concept and Philosophy, ethics – goals, values, functions of social work – personal attributes of a social workers. – Social work as a profession – attributes of a profession- values, attitudes and professional ethics.

Unit-4

Interface between professional and voluntary social work – ideology of voluntary organizations and voluntary action.

Unit- 5

Practice of social work in various fields: community Development, Medical and Psychiatric Social work, correctional social work, Family and child welfare, labour welfare.

REFERENCES

1. Friedlander, W.A. Concept and Methods of Social Work
2. Gore, M.S. Social Work and Social Work Education
3. Madan, G.R. Indian Social Problems, Vol. II
4. Wadia, A.R. History and Philosophy of Social Work in India
5. Friedlander, M.A. Introduction to Social Welfare. and Apte, R.A.
6. Moorthy, M.V. Social Work – Philosophy, Methods and Fields Govt. of India Encyclopedia of Social Work, (Vols. 1, 2, 3 and 4.)

SW02: MAN AND SOCIETY

Unit-1

Society: meaning- Characteristics- functions – types of Societies – Rural, Urban – characteristics – Social Stratification in India: Individual and Society – relationship.

Unit-2

Social Institutions – Marriage, forms of marriage; Family- types, changes in the structure and functions- kinship meaning, characteristics – Caste- meaning, characteristics, changes –Social Structure- meaning, Role and Status.

Unit-3

Social Groups, meaning, types- Primary and Secondary groups, In-groups, Out-Groups, Reference Groups.

Unit-4

Socialization, meaning and agencies- Social control- meaning and agencies. Social Movements in India- Types. Culture – meaning and contents- Customs, Norms, Values, Folklore, Mores.

Unit-5

Social change – meaning, characteristics and factors. Social Change Process in India – Sanskritisation, Modernization Westernization and Secularization.

REFERENCES

1. Pamela. Abbot Claire Wallace (1990); An introduction to Sociology Feminist Perspectives, routledge Publications, London.
2. Martin, Devid (1991): The Sociology of Social Work Routledge Publication, London.
3. Paul Brearly (1975): Social Work Aging and Society Routledte Publications. London.
4. Beteile, A. (1989): Castes: Old and New : Essays in Social Stratification Bombay, Asia Publishing House.
5. Bottomore, T.B. (1962); Sociology: a Guide to Problems and Literature, London:George Allen and Unwin.
6. Davis, K. : Human Society, New York:Macmillan Ltd.
7. India, (1974): Towards Equality: Report of the committee on the status of Women in 8.
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9. Horton. P.B. and Huri. C.L. (1976): Sociology (4th Ed.) New Delhi: McGraw Hill Kogakusha Ltd.,
10. Johnson, H.M. (1978):Sociology: A Systematic Introduction, Bombay :Allied Publication.
11. Karve, I. (1968): Hindu Society: An Introduction Poona: Deshmukh Prakaksm.
12. Kolenda, P. (1978): caste in Contemporary India Beyond organic Solidarity Califonia: The Benjamin/Cummings.
13. Lakshmipathi Raju, M. Future of Indian Family Challenge for Social Work Education (Ed)., Sri Padmavathi Mahila Visvavidyalayam, Tirupati.

SW03: DYNAMICS OF HUMAN BEHAVIOUR

Unit-1

Understanding human behaviour, heredity and environment in shaping human behaviour. Basic psychological Process: Perception, Motivation and Intelligence.

Unit-2

Nature and principles of human growth and development – stages of life span from conception to old age – Theories of human development – Freud's Psycho –sexual theory; Erickson's psycho social theory. Relevance of social work practice across the stages of development.

Unit-3

Personality: meaning, definition, types of personality. Factors in adjustment, stress, frustration and conflicts- Defence mechanism – types.

Unit-4

Learning – Nature and theories- classical conditioning, operant conditioning. Application of learning principles in behavioural theory and behavioural modification techniques.

Unit-5

Attitudes – Formation and change of attitudes – Leadership – types, traits and functions.

REFERENCES

1. Aron. F. Witting and Gurrey Williams (1984): Psychology: An Introduction Mc Graw Hill Inc. USA.
2. A. Christine Parham (1988): Psychology: Studying the Behaviour of people. South Western Publishing Company USA.
3. Caroln Wade & Carol Tavis (1987) Psychology Harper and Row Publishers, New York.
4. Frank. J.Landy (1980): Psychology: The Science of people, Prentice Hall Inc. Englewood Cliffs. N.J.O
5. Linda L. David off (1980): Introduction to Psychology Mc. Graw Hill Inc. USA.
6. Morgan, King and Scholper: Introduction to Psychology Mc. Graw Hill Inc. USA, New Delhi.
7. Stan Albrecht Darwin L. Thomas Bruce A. Cahndwick (1980): Social Psychology Prentice Hall. Engle wood Cliffs. N.J.
8. Raven & Ruben (1983): Social Psychology John Wiley and Sons New York.
9. Henry Clay LIngren (1986): An Introduction to Social Psychology Wiley Eastern Limited New Delhi.
10. Irvin G. Sarason Barbara R. Sarason (1989) Abnormal Psychology Prentice Hall. Engle woods Cliffs. N.J.
11. Benjamin Leinmuntz (1980): Essentials of Abnormal Psychology, Harper and Row Publishers. San Francisco.

SW04: SOCIAL CASE WORK AND SOCIAL GROUP WORK

Unit-1

Social case work- definition, method in Social work – values and principles of case work – components of case work method: person, problem, process and place.

Unit-2

Case work process: study, assessment, intervention, termination and evaluation – case work tools – interview, home visit, observation, listening, communication skills, rapport building, recording techniques of case work: supportive; resource enhancement and counseling.

Unit-3

Social group work – Definition – as a method in social work - Principles in group work – leadership in group work process- programme planning –Nature and importance.

Unit-4

Concept of group dynamics –its nature and significance – Importance of recording in social group work, Types of recording Importance of Evaluation, Types of Evaluation.

Unit-5

Use of case work in different settings like health, school, industry, correctional institutions and de-addiction programmes- Nature and scope of social group work practice in various settings such as orphanages, old age homes, community centres. Industries, hospitals and rural, urban, tribal community development programmes.

REFERENCES

1. Pearlman, H.H. Social case work: A problem Solving Process.
2. Hamilton, G. Theory and Practice in Social Case Work.
3. Trecker, H.B. Social Group Work – Principles and Practice.
4. Konopka, G. Social Group Work – Helping Process.
5. Timms, N. Recording in Social Work.

SECOND SEMESTER

SW06: COMMUNITY ORGANIZATION AND SOCIAL ACTION

Unit-1:

Concept of Community and Community Organization – Definition, Meaning and Scope, Models; Skills of Community Organizer, Community Organization as a Method in Social Work – Major Forms and Characteristics of Community.

Unit-2

Mobilization of Resources – Leadership – Types – Role of Community Organization Process in Developing Leadership; Concept of Extension – Definition – Principles.

Unit-3

Community Organization Process, Programmes, Content – Role of N.G.Os – Self Help Groups – Micro Level Planning – People's Participation in Development Programmes.

Unit-4

Social Action – Definition – Concept and Scope of Social Action – Relationships with other Methods of Social Work – Forms of Social Action, Principles and Strategies of Social Action – Creating Awareness.

Unit-5

Concepts of Social Reformation – Social Revolution and Legislation – Role of Social Worker in Drafting a Bill – Techniques of Winning Public Support and Political Parties – Lobbying in Enactment and Enforcement of the Act.

REFERENCES

1. Ross, M.G. Community Organization, Theory and Practice.
2. Gangrade, K.D. Community Organization in India.
3. Jones and Mayo. Community Work.
4. Moorthy, M.V. Social Action.
5. Siddiqui Social Work and Social Action

6. Reports:
 - 1) Social Education and Development Society.
 - 2) Village Education and Development Society.
 - 3) Rayalaseema Development Trust.
 - 4) Young India Project.

SW07: COMMUNITY DEVELOPMENT

Unit – 1

Rural Community Definition, Characteristics of Rural Communities, Changes in Rural Communities. Urban Community Definition, Urbanization Characteristics of Urban Communities. Tribal Community: - Definition and Characteristics of Tribal Communities differences between Rural, Urban and Tribal Communities.

Unit – 2

Community Development: Definition: Community Development Experiment and Projects in Rural Areas: Srinikatan, Marthandom, Gurgon, Baroda, Firka, Nilokhere and Earthwah Project. Urban Areas: Delhi Pilot Project, Baroda Pilot Project, Ahamadabad Pilot Project. Tribal Areas: Hill Area Development Programs.

Unit – 3

Programmes for Community Development – Rural: (IRDP) Integrated Rural Development Programmes. DWCRA (Development of Women and Children Rural Areas. MGNREGS: Mahatma Gandhi National Rural Employment Gurantee Scheme (National and State Level). Indira Kranthi Patham. DWCUA: (Development of Women and Children in Urban Areas. Slum clearance Projects. Tribal:ITDA (Integrated Tribal Development Agency). GDC (Girijan Development Corportion). Social Workers Response: Creating awareness work for effective implementation of the programmes.

Unit – 4

Community Development Approaches and Scope of Social Work Practice. Target Approach: Welfare Programmes, Developing Relationships, demonstrating the Purpose, Target Group, Participatory Techniques. Role of Social Worker:- Conducting awareness Camps, Strengthening Self – Help Groups, Facilitating Empowerment in the Communities Sensitizing the government functionaries.

Unit – 5

Concept and Philosophy of Community Development – Objectives – Programmes for Rural, Urban and Tribal Development – Scope of Social Work.

REFERENCES

1. Encyclopedia of Social Work Government of India:- Vol. I to IV guidelines and Reports of Various Rural Development initiatives.
2. Gab Grode K.D. (1971): Community Organizations in India, Popular Prakasam Baby .
3. Singh Kumar, (1986): Rural Development Principle Policies and Management, Sage Publications. New Delhi.
4. Vasant Desai (1986): Rural Development Vol. I to IV, New Delhi, Himalaya Publication House, Nagapur.
5. Venkata Reddy. K. (1988): Rural Development in India (Poverty of Development Himalaya Publication House, Nagapur.
6. Annual Report (2005): Department of Rural Development Govt of A.P.
7. Climard, Marshal. B.: Slums and Community Development The Press, New Delhi.
8. Gopal Bhargana, (1981): Urban Problems and Policy Perspectives in India. Shakthi Malik, Abinay Publications, E – 37, Hauz Khan, New Delhi.
9. Jacob 2. Thadipaur (1993): Urban Community Development Rawat Publications, New Delhi.
10. Sharma, K.C. (1994): Poverty, Unemployment and Inequality in Tribal India Reliance Publications House, New Delhi.
11. Satyanarayana (1990): Tribal Development in India Inter India Publications, New Delhi.
12. Verma. Y. (1986): Problems of Tribals India

SW08: WORKING WITH FAMILIES

Unit-1

Family- Changing Indian family – retrospect and prospect ideology of family rights – types of families – dual earner/ career families; single parent families, female headed households, childless families – emerging problems of families and needed services. Social work with families.

Unit-2

Family counselling- Counselling process and skills of counselling – types of counselling and important techniques – role of family counsellor –premarital, marital and divorce counselling – inter-professional dialogue – code of ethics for counsellors.

Unit-3

Family life education – Concept , need, principles , techniques, content and programmes- Sex Education and Population Education, Social work practice in the context of family life education.

Unit-4

Family Welfare Programme – History, Methods of Family planning- child spacing, infertility, motivation and communication in Family Planning Programme. Social work practice in the context of family welfare programme.

Unit-5

Children in difficult situations – child labour, street children, child abuse, child prostitution and handicapped children. Application of Social work in the context of children in difficult situations.

REFERENCES

1. Ackerman, N.W. Psychodynamics of Family Life New York: Basic Books Incl.
2. Aranha T. Social Advocacy – Perspective of Social Work, College of Social Work Bombay.
3. Asha A. Bheda Principles of Population Studies Himalaya Publishing House.
4. Chowdry Paul, D. (1988) Youth participation and Development Atmaram Publishing House.
5. Desai U.G. and Naik R.D. Problems of Retired People in Bombay, TISS.
6. Fouseca Habal Counselling for marital Happiness
7. Gokarn N.A. (1988) Monography: Family Life Education, Family and Child Welfare Department, TISS, Bombay.
8. Goode, W.J. The family, New Jersey Prentice Hall, INC. Ira L. Reiss Family Systems in America, 3rd Edition.
9. Jahir Mohammad Family Law and Social Change N.M. Tripathi Pvt. Ltd, Bombay.
10. Jordon Willian The Social Workers in Family Situation Kapadia, K.M. Marriage and Family in India Oxford University Press, Delhi
11. Kapoor, R.F. Women Family Life Education in Indian, Jaipur.
12. Lakshmi pathi Raju, M. Future of Indian Family Challenge for Social Work Education (Ed)., Sri Padmavathi Mahila Visvavidyalayam, Tirupati.
13. Lakshmi pathi Raju, M. (1999) Family Counselling: Perspectives and Practices(Ed)., Sri Padmavathi Mahila Visvavidyalayam, Tirupati.

SW09: SOCIAL WORK RESEARCH AND STATISTICS

Unit-1

Scientific Method: Nature and Characteristics – Social Science Research and Social Work Research. **Methods of Research:** Historical, Pure and Applied Research, Observation, Survey Method, Case Study and PRA Techniques.

Unit-2

Research Design: Exploratory, Descriptive, Experimental, Diagnostic Research Designs. **Steps in Research:** Selection of Topic, Formulation of Problem, Identification of Variables – Hypothesis.

Unit-3

Sampling Methods: Types and Problems of Sampling – **Tools of Research:** Observation, Questionnaire and Interview Schedule. **Research Analysis:** Sources of Data, Data Collection, Classification, Tabulation, Analysis and Interpretation – **Research Report Preparation**

Unit-4

Statistical Methods: Averages, Dispersions, Correlation.

Unit-5:

Statistical Methods: Chi-square Test – Z Test – Pie Charts, Histogram, Pictogram and Cartogram – Importance and Limitation of Statistics.

REFERENCES

1. "Research Methodology in Social Science Research" by Sadhu Singh, Himalayan Publishing house, New Delhi.
 2. Research Methodology – A Hand Book by R.P.Misra Concept Publishing Company, New Delhi.
 3. Methods and Technique of Social Survey and Research, by Dr. Vatsayayan, Kedar Nath Ram Nath.
 4. Galtung, J., "Theory and Methods of Social Research", allen and Unwin, London, 1967.
 5. Goode. W. G. and P.K. Hatt, Methods in Social Research, N.Y, 1952.
 6. Young, P.V. Scientific Social Survey and Research, N.Y. 1949.
 7. Kanfmann, F., The Methodology of Social Science, N.Y. 1944.
 8. Selltiz C., and others, Research Methods in Social relations 1965.
 9. Easthope, Gary, History of Social Research Methods, London, Longman, 1974.
 10. Bajpai. S.R, Methods of Social Survey and Research, Rampur, Kitab Garh, 1960.
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1. Johari, J.C: Introduction to Methods of Social Research
 2. Croxton, et al: Applied General Statistics.
 3. Polonsky: Social Welfare Research.
 4. Mosher: Social Survey Methods.

THIRD SEMESTER

SW 11: SOCIAL POLICY, PLANNING AND SOCIAL WELFARE ADMINISTRATION

Unit-1

Social Policy – Concept – Need – Objectives, Values and Directions – Relationship between Social Policy and Development – Constitutional basis and Evolution of Social Policy in India.

Unit-2

Approaches to Social Policy – Unified, Integrated and Sectoral – Models of Social Policy – Residual, Welfare, Redistributive – Antyodaya sarvodaya Approaches to Social Development.

Unit-3

New Economic Policy – People's Participation and Development – Concept of Sustainable Development – Role of Professional Social Worker in Formulation and Implementation of Social Policy – Linkages between Social Policy and Planning.

Unit-4

Social Welfare Administration – Concept, Definition, Nature and Scope – Principles of Social Welfare Administration in India – Distinction between Social Work and Social Welfare – Central Social Welfare Board (CSWB) – Composition of the Board, Organization and Administrative setup, Programmes and Activities of the Board, General Grant – in – Aid to Voluntary Organizations (NGOs).

Unit-5

Administrative Process, Planning, Organizing, Staffing, Decision making, Co-ordinating, Delegation in Administration Reporting, Filing and Correspondence – Financial and Office Administration – Budgeting, Fund Raising, Accounting, Office Processing – Role of Non – Governmental Organizations. (NGOs)/ Voluntary organizations in Development.

REFERENCES

1. Dr. D.R. Sachadeva (2005): Social Welfare Administration in India.
2. Huttman, E.D. (1981): Introduction to Social Policy, New York, Mc. Graw Hill.
3. Kulkarni, P.D. (1979): Social Policy and Development in India, Madras.
4. Kulkarni, P.D. (1979): Social Policy in India, New York.
5. Skidmore, (1983): Social Work Administration, Prentice Hall, New Jersey.
6. Sankaran, R. & Rodrigues, 1 (1983): A Hand Book of the Management of Voluntary Organization, Madras, Alpha.
7. Goel, S.L. & Jain, R.K. (1988): Social Welfare Administration Vol. I & II, New Delhi, Deep & Deep.
8. Paul Chowdhary D. (1979): Social Welfare Administration, New Delhi, Atma Ram.

SW 12: MANAGEMENT OF ORGANIZATIONS

Unit-1

Human service organizations – their Characteristics like size, nature and design- social response to social needs – origin and growth of organization-external environment.

Unit-2

Establishment Registration, different types of legislations – the Societies Registration Act, 1860 – legislations relating to trusts, etc. – Organizational goals: vision, mission and values.

Unit-3

Management of human service organizations: governance and administration, Boards- executive boards, Professional and other staff relationship – communication: team building, governance and accountability in NGO's.

Unit-4

Financial Management: Organizational budget – sources of finance- themes and methods of resource mobilization, corporate social responsibility – trends and issues.

Unit-5

Project Management: Elements of project planning, guidelines for formulation of project proposals: project implementation, monitoring and evaluation – their relevance to social work practice.

REFERENCES

1. Chawdary D.P. (1962): Handbook of Social Welfare (Fields of Social Work) Atma Ram & Sons, New Delhi
2. Chawdhary, D.P. (1983): Social Welfare Administration, Delhi, Atma Ram & Sons.
3. Denver, J.C. (1979): Office the Non administration, Plymouth, Mac Donald and Evans
4. Drucker, P. (1990): Managing the Non-Profit Organization, NY, Harper Collins.
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8. Kandaswamy, (1986): Governance and Financial Management in Non-Profit Organization – A Reference Manual, New Delhi: Caritas India.
9. Leigh Andrew, (1996): 20 Ways to Manage Better (2nd ed) Hyderebad, Universities Press;
10. Soriano, F I (1995): Conducting needs assessment, New Delhi, Sage.
11. Thomas, A. (1996): What is Development Management? Journal of International Development 8 (1), 95-110.
12. Thomas, A. and others (1998): Finding out fast: Investigative Skills for policy and Development, New Delhi: Vistaar.
13. Weiner, M. (1982): Human Service Management, Illinois, The Dorsey Press.

SW 13: MEDICAL AND PSYCHIATRIC SOCIAL WORK

Unit - 1

Origin of Medical and Psychiatric Social Work, Nature and Scope, Health and Illness Disease: Definition, Concept, Factors Influencing Health, Indicators of Health, Systems of Medicine in India.

Unit - 2

Sociological Perspectives on Illness, Access to Health Care, Social Epidemiology, Nutrition, Childhood Disorders, Cancer, Leprosy, T.B., HIV/AIDS.

Unit – 3

Community Health, Primary Health Care, Health Education and Communication. Hospital as a Social System.

Unit - 4

Normal and Abnormal Psychology – meaning and Scope, Historical back ground of Abnormal Psychology, Symptoms and Syndromes.

Unit - 5

Classification of Mental Disorders, Psychotic and Neurotic Disorders, Psychosomatic Disorders, Treatment of Abnormal Behaviour, Alcoholism and Drug Addiction, Role of Social Worker in the field of Medical & Psychiatric social work .

REFERENCES

1. Turner J. Francis: Differential Diagnosis and treatment in Social Work, Free Press, New York.
2. Surjith Singh Dopper, (1997): Social Work in Health care in the 21st Century, Sage Publication, New Delhi.
3. Lyan Ilubschman (1983) Hospital Social Work practice, Paser Publication, USA.
4. Mathew Henk (1989): Social Work in primary care Sage Publication, New Delhi.
5. K. Park (2000): Social and preventive Medicine M/S Banarsids Bhanot, Jabalpur.
6. Sujatha Rao & Rachel Chatterjee (2003): Indian Health Report Oxford University Press, New Delhi.
7. Robert. C. Carson (1990): Abnormal Psychology
8. Ratna Verma (1991): Psychiatric Social Work in India, Sage Publications, New Delhi.
9. S.K. Mangal: Abnormal Psychology Sterling Publishers, PVT Ltd, New Delhi.

SW 14: LABOUR LEGISLATION AND LABOUR WELFARE

Unit-1

Welfare Legislation: Factories Act 1948, Mines Act 1952 – Plantation Labour Act 1951 – A.P. Shops and Establishments Act.

Unit-2

Industrial Relations Legislation: Industrial Disputes Act 1947 – Industrial Employment (Standing Orders) Act 1946 – Trade Unions Act 1926.

Unit-3

Wage and Social Security Legislation: Payment of Wages Act 1936 – Minimum Wages Act 1948 – Payment of Bonus Act 1966 – Payment of Gratuity Act 1972 – Workmen's Compensation Act 1923 – Employees State Insurance Act 1948.

Unit-4

Labour Welfare: Concept, Scope and Philosophy – Principles of Labour Welfare – Agencies of Labour Welfare – State, Management and Trade Unions – Labour Problems in India.

Unit-5

Labour Welfare Programmes: Statutory and Non-statutory, Extra-mural and Intra-mural – Welfare Officer Role, Status, and Functions – Role of Social Work in Industry.

REFERENCES

1. Government of India (Ministry of Labour) (1969): Report of the Commission on Labour Welfare, New Delhi:
2. Government of India (1983): Report on Royal Commission on Labour in India, New Delhi, Author.
3. Malik P.L. (2009): Industrial Law, Lucknow, Eastern Book Company;
4. Mishra S.N. (2000): An Introduction to Labour and Industrial Laws,
5. Moorthy M.V. (1982): Principles of Labour Welfare, New Delhi: Oxford University Press.
6. Pant. S.C. : Indian Labour Problems, Allahabad, Chaitanya Pub. House.
7. Sarma A.M (2000): Aspects of Labour Welfare and Social Security, New Delhi: Himalaya Publishing House, Mumbai.
8. Vaid K.N: Labour Welfare in India, New Delhi, Sri Ram Centre for I.R., New Delhi.
9. Govt of India (Ministry of Labour (2002) Report Second National Commission on Labour, New Delhi.

FOURTH SEMESTER

SW 16: WOMEN AND DEVELOPMENT

Unit-1

Demographic composition of women, Changing perspectives of the roles and obligations of the women through history – Regional variation in sex ratio. Implications of the declining sex ratio.

Unit-2

Sexual division of labour – invisibility of women's work, self – employed women – types and specific problems.

Unit-3

Violence against women – feticide, infanticide, child marriage, rape, battering, sati, dowry deaths, sexual harassment.

Unit-4

Status of women – in Indian society before and after Independence – gender discrimination, Gender equity, Gender justice- Women empowerment – Theoretical Perspectives.

Unit-5

Empowerment of women – Constitutional guarantees, legal provisions. Women welfare programmes – self help groups – Women protection cells – Mahila police station – reservations for women.

REFERENCES

1. Brook E. and Davis Ann (1985): Women, the family and Social Work, London, Tavistok Publications;
2. Everett J: Women and Social Change in India;
3. Government of India (1974): Towards Equality – A report of the committee of Status of Women in India, Delhi.
4. Harlambos M and Heard R.M. (1980): Sociology - Themes and Perspective, Oxford Publication.
5. Jeffrey W Dyer and Raymond T Coward (1992): Gender, Families and Elder Care, Sage Publications.
6. Uma Shankar Jha and Premalatha Pujari (1996): Indian Women To-day Vol to II, Kanishka Publications.

SW17: GERONTOLOGICAL SOCIAL WORK

Unit1

Elderly – definition of the aged, concepts of Geriatrics and Gerontology- The demographic profile of elderly – Ageing trends of increasing Ageing Population in India.

Unit-2:

Theoretical Perspectives on Ageing : Engagement theory, Disengagement theory, Activity theory, Modernization theory, Labeling theory – importance of Gerontological Social Work.

Unit-3

Problems of the elderly – Social, Economic, Health Psychological, Familial; neglect and abuse of the elderly, Status of the aged in traditional and modern society.

Unit-4:

Aged related policies and laws for education, Employment, Retirement, Social Security and Pension. National Policy for Older Persons 1999.

Unit-5

Services for the elderly – constitutional and legislative provisions for the welfare of the elderly, institutional and non- Institutional services for the elderly- role of Governmental and non-Governmental Organizations for the Welfare of the Aged.

REFERENCES

1. Sharama M.L. and Dak T.M. (ed) (1987): Aging in India, New Delhi: Ajanta Publication, Delhi.
2. Desai K.G. (1982): Aging in India, Mumbai, TISS.
3. Gajindragadkar (ed) (1983): Disabled in India, Mumbai, Somaiya Publications.
4. Leus V (1987): Development and Handicap New York: Bahi Blockwell Inc.
5. Marshal M (1983): Social Work with the Disabled London, Macmillan.
6. Shubha, S et al (2000): Senior Citizens Guide, New Delhi: Help Age.
7. Bhatia, H.S. (1983) Aging and Society: A Sociological study of Retired Public Servants, the Aryas Book Centre Publishers, Udaipur.
8. Cowgill, Donald D. Halmes, Lowell (1972), Aging and Modernisation, Appleton – Century – Crafts, New York.
9. Nair, S.B. (1990): Social Security and the weaker Sections. A Study of Old Women Agricultural Workers in Kerala, Penaisance Publishing House, Delhi.

SW18: CORRECTIONAL SOCIAL WORK

Unit-1

Crime: Concept – Definition, Nature Theories – Classical, Biological, Psychological, Sociological.

Unit-2:

Punishment: Concept, Definition, Meaning Types, Theories – Limitations of Punishment.

Unit-3

Correction: Concept, Definition, Meaning, Philosophy, Historical back ground.

Unit-4

Correctional Institutions: Central Prison, Remand Homes, Borstal Schools, Juvenile Courts – Prison Reforms

Unit-5

Probation and Parole, After care services – Role of Social Worker in Correctional Social Work, Concept, Meaning, Importance – Correctional Social Work with Criminals, Delinquents, Beggars, Drug-Addicts and Alcoholics, and Sex Workers Application of Methods of Social Work.

REFERENCES

1. Cavadino, Michael and Dingoos, James: The Penal System an Introduction, Sage Publication, New Delhi.
2. Garland, David, (1990): Punishment and Modern Society. A study in Social Theory, Clarendon Press, Oxford.
3. Krishna Iyer, V.R. (1998): Law and Social Charge Allied Publishing Private Ltd.
4. Siddique. A: Criminology Problems and Perspectives – Eastern Book Company, Lucknow.
5. Grillin and Grillin: Criminology and Penology.
6. E.H. Sutherland: Punishment and Social Structure; Colombia University, New York.
7. Alexander J.P.: The Philosophy of Punishment.
8. Barlett, H.M: Analyzing Social Work Practice by fields.
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SW 19: HUMAN RESOURCE MANAGEMENT AND INDUSTRIAL RELATIONS

Unit-1

Human Resource Management: Management Concept, Scope – Contributions of F.W. Taylor, Henry Fayal, Elton Mayo – Human Resource Management Concept, Scope – Philosophy and Policy. **Human Resource Planning:** Concept and Process – Recruitment, Selection and Placement – Job Analysis.

Unit-2

Training and Development: Concept, Importance – Types and Methods of Training – Identification of Training Needs – Designing, Monitoring and Evaluation of Training and Development Programmes – Performance Appraisal and Counseling.

Unit-3

Employee Compensation: Concept, Scope – Job Evaluation – Principles of Wage Determination - **Wage Fixation:** Allowances, Bonus – Communication and Motivation – Separation Policies and Voluntary Retirement Scheme.

Unit-4

Industrial Relations: Concept, Scope – Perspectives on Industrial Relations – Marxian Approach, Gandhian Approach, Dunlop's Approach and Human Relations Approach. **Industrial Relations Machinery:** Conciliation, Mediation, Adjudication, Voluntary Arbitration – Code of Conduct, Code of Discipline – Industrial Conflicts and Causes.

Unit-5

Labour Management Co-operation: Workers Participation in Management - Collective Bargaining - **Management of Trade Unions in India:** Trade Union Movement and Development - Registration, Functions and Membership - Leadership, Union Elections - Role of Trade Unions in Industrial Relations and Social Responsibility.

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